

Computer Centre (CLRC)

Classes begin the week of April 12, 2010

10 week full course - 1 class/week (20 hrs) Member: \$60; Non-Member: \$90

Beginner

No experience necessary. Students will learn mouse and keyboard techniques and basic email and Internet use.

Date: Mondays;

April 12 - June 21

Time: 9:00 am - 11:00 am or

2:00 pm - 4:00 pm

Instructor: Dianne Erdos-Rush

Intermediate

Students must be comfortable with mouse & keyboard. Introduces advanced Internet searching and email address books, attachments, chat and word processing.

Date: Mondays; April 12 - June 21

Time: 11:30 am - 1:30 pm

Instructor: Dianne Erdos-Rush

Date: Wednesdays; April 14 - June 23

Time: 9:00 am - 11:00 am

Instructor: Michael James

Time: 2:00 pm - 4:00 pm

Instructor: Andy Stark

Advanced

Students must be experienced with email and Internet. Curriculum includes downloading and installing programs, social networking such as Skype and Facebook.

Date: Thursdays;

April 15 - June 24

Time: 9:00 am - 11:00 am

Instructor: Dianne Erdos-Rush

Computer Discovery Plus

For experienced users. This course is for students who want to learn more about maintaining and configuring their computers. Topics include updates, anti-virus, backing-up data, advanced file & folder techniques. Students can bring questions of their own which are discussed with the rest of the class.

Date: Tuesdays;

April 13 - June 15

Time: 9:00 am - 11:00 am

Instructor: Michael James

Cards and Graphics

For experienced users. Students will become proficient using "Print Master" and make greeting cards, banners, calendars, posters and labels.

Date: Thursdays;

April 15 - June 24

Time: 11:30 am - 1:30 pm

Instructor: Dianne Erdos-Rush

Open Lab

(Russian and English)

Prepaid \$10/10 hours;

Drop in: \$1.50/ hour

Date: Wednesdays;

April 14 - June 23

Time: 11:30 am - 1:30 pm

Contact person: Michael James - 416-225-2112 x128

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